

- \* first aid facilities

Shall ensure that;

- \* (if applicable) the HMO meets any further requirements specified by any registration or licensing scheme in operation at local level;
- \* all communal areas are clean and tidy and that cleaning materials are provided to enable Asylum Seekers to clean their own rooms

Shall ensure that;

- \* a daily registration sheet is maintained in hotels and hostels which lists the permitted number of occupants for each room, that this is signed by all occupants on a daily basis, and forwarded within one day of the Tenant Company or two days of the Directorate requesting it
- \* in the case of hotels and hostels a report is sent to the Tenant Company within one day of the end each week; being a Sunday, identifying any Asylum Seekers that have not signed the daily registration sheet on one or more days during that week

### 1.1.1 Service Provision

Where HMO's hotels and hostels include the provision of full or part board service:

- \* Shall provide face cloth, toiletries and personal hygiene products to each Asylum Seeker
- \* Shall ensure laundry facilities are available at least once per week or open access to washing machine, powder and drying facilities
- \* Where full board is provided, will provide hot and cold drinks on request or provide facilities and ingredients for their preparation
- \* Shall provide food in the following way:
  - \* Stored, prepared, cooked and served in accordance with all Regulatory Requirements